

Kentucky Cabinet for Health and Family Services
Department for Public Health
Kentucky Trauma Advisory Committee
(Teleconference) October 21, 2008, 11:00 AM
MINUTES

Committee Members Present:

Dr. William Hacker, Commissioner of Health	Linda Gayheart, At Large
Dr. William Barnes, KMA/Livingston Co Hosp.	Chuck Geveden, KY Transportation Cabinet
Richard Bartlett, KHA	Dr. Earl Motzer, Haggin Mem Hospital
Dr. Andrew Bernard, ACS COT/UK Trauma	Charlie O'Neal, KBEMS
Dr. Mary Fallat, At Large/Kosair Children's Hosp	Charlotte O'Neal, ENA/Frankfort RMC
Dr. Glen Franklin, UofL Trauma	Dr. Chris Pund, ACEP
Lisa Fryman, UK Trauma	Carol Wright, Taylor Reg. Hospital

Committee Members Absent:

Terence Farrell, Pikeville Medical Center
Sharon Mercer, KBN
Dr. Russell Travis, KBML

Guests Present:

Dr. Julia Costich, KIPRC	Tricia Okeson, KY Public health
Dr. Brian Harbrecht	Mike Singleton, KIPRC
Ben Hughes, UofL Trauma Institute	Steve Sparrow, KIPRC
Dr. Tim Price, KBEMS/UofL Emerg Medicine	Tom Taylor, KBEMS/EMSC

The meeting was called to order by Richard Bartlett, who facilitated the session at the request of Dr. Hacker.

There was a motion made by Charlie O'Neal, seconded by Dr. Barnes, to approve the minutes of the September 29th organizational meeting as distributed. They were approved on a voice vote.

On a motion made by Dr. Hacker, and seconded by Mr. Bartlett, the committee approved and endorsed the actions taken at the September 29th meeting as official actions of the committee. This was approved unanimously.

Appointments

Dr. Hacker advised the committee that CHFS Secretary Janie Miller had signed-off on the appointments for the committee. Dr. Fallat has an at-large seat at this time. So the group is now official.

Secretary Miller was not able to complete the Executive Order which would add two additional seats, including one for pediatrics and one for injury prevention. She has asked for some additional information, and Dr. Hacker is providing that.

Election of Officers

Tricia Okeson led a discussion to follow-up on nominations for officers that had occurred at the September 29th meeting. The recommended candidates were:

Dr. Andrew Bernard, UK Trauma Center; Chair
Charlie O'Neal, KY Board of EMS; Vice Chair
Richard Bartlett, KHA; Secretary

There were no other nominations.

The motion was made by Chuck Geveden to approve the nominations, and there were multiple seconds. The voice vote to approve was unanimous. The meeting was turned over to Chairman Bernard.

There was discussion about adding additional positions. Dr. Hacker indicated that Secretary Miller had to prepare an Executive Order for the Governor to do this, but in the mean time Dr. Fallat is an at-large appointment. There was discussion about who to recommend for appointment to the at-large position when the Executive Order is done. Dr. Franklin suggested Dr. David Foley, who has had a long history of supporting the development of a trauma system. There was also discussion about having someone from the Kentucky Ambulance Provider's Association (KAPA), or Dr. Tim Price as a representative of state EMS Medical Directors.

Dr. Bernard moved that the committee recommend Dr. Tim Price, as a representative of state EMS Medical Directors, for the at-large position at the point that Dr. Fallat is placed in to the newly created position for pediatric trauma. There was follow-up discussion, and a reminder that the original discussion with the Governor also included a recommendation for a second slot to represent injury prevention programs.

There was a motion made by Chuck Geveden, seconded by Dr. Franklin (with a modification accepted by the maker to include the main discussion about creating the two additional positions through an executive order), that the KY Trauma Advisory Committee make a recommendation to the Secretary that she take action to create two positions through Executive Order: one with expertise in injury prevention; one with expertise in pediatric trauma. Further, it is recommended that Dr. Mary Fallat be designated as the person to represent pediatric trauma, and Dr. Julia Costich from KIPRC be designated to fill the injury prevention position. The committee also recommends to the Secretary that Dr. Tim Price, Medical Director for the KY Board of EMS and Medical Director for the Anchorage Fire/EMS system, be appointed to the resulting at-large position to represent EMS Medical Directors in the state. The recommendation was unanimously approved by voice vote.

KOHS Grant Application

Mr. Bartlett directed attention to the letter from Kentucky Office of Homeland Security which denied the trauma grant application. There were apparently five reviewers who scored the application, and a summary sheet that noted *"Very well researched and organized. Absolutely necessary but question Homeland Security priority. Question long-term approach."* The group collectively expressed its disappointment, and noted that the by-product of terrorism and natural disaster is often trauma. The application was intended to provide seed money to help get the system going.

It was recommended that the committee consider setting up an additional committee to continue looking for funding, lead by Mr. Bartlett. The feeling was that there needs to be a high priority on a paid, fulltime position of state trauma coordinator.

Dr. Franklin offered that in the meeting which several of the ad hoc trauma group had with the Governor about a month ago he appeared to show sympathy and interest in at least one Full-Time Equivalent (FTE) for this activity. Dr. Fallat said she did not send a follow-up letter since the grant application was pending, and had included money in there to create staff support for the program. Through discussion the group indicated that the priorities should be a fulltime coordinator, support for the trauma registry (which is currently handled by KIPRC), and some level of support staff assistance. There was also discussion about the need to send a follow-up letter to the Governor, probably signed by the Chair, telling him that since the KOHS grant was not approved the efforts to help build the state trauma system would best be served if there was funding for a fulltime person. The Chair said that he would be glad to send that letter on behalf of the KyTAC. Mr. Bartlett said he would pull the information together and draft the letter for the Chair. Through consensus discussion the recommendation to the Chair was to include:

- Trauma Coordinator (RN) – Estimated at \$75,000 plus fringes
- ½-FTE for administrative support
- Funding to continue operation of the Kentucky Trauma Registry – Estimated at \$27,000/yr

Committees

The group reviewed the listing of people who has expressed interest in participating on one of the four committees:

- **Verification**
- **Protocols**
- **Education**
- **Data**

Here is the final listing of the committee membership at this time:

<u>Committee</u>	<u>Participants</u>
<u>Education</u>	Carol Wright (Chair) Teresa Baker, UofL Trauma Institute Lisa Fryman, UK Trauma Center Sharon Mercer, KBN Steve Sparrow, KIPRC/KSPAN Tom Taylor, KBEMS/EMSC
<u>Verification</u>	Dr. Andrew Bernard, ACS COT/UK Trauma Center (Chair) Richard Bartlett, KHA Dr. Mary Fallat, Kosair Children/ACS COT Terence Ferrell, Pikeville Medical Center Lisa Fryman, UK Trauma Center Dr. Glen Franklin, UofL Trauma Center Dr. Brian Harbrecht, UofL Ben Hughes, UofL Trauma Institute John Isfort, Marcum and Wallace Charlotte O’Neal, ENA/Frankfort Reg Medical Center Dr. Chris Pund, ACEP Carol Wright, Taylor Regional Hospital Trauma Center

Protocol Charlie O'Neal, KBEMS (Chair)
Dr. Mary Fallat, Kosair Children's Hospital
Chuck Geveden, KY Transportation Cabinet
Ron Jackson, Estill Co EMS
Mark Harrison, KAPA/Marshall Co Ambulance Service
Ben Hughes, UofL Trauma Institute
Dr. Tim Price, KBEMS/Anchorage Fire/EMS
Tom Taylor, KBEMS/EMSC

Data Dr. Julia Costich, KIPRC (Chair)
Dr. Andrew Bernard, ACS COT/UK Trauma Center
Dr. Brian Harbrecht, UofL
Eddie Napier, KIPRC
Sara Robeson, KY Public Health
Mike Singleton, KIPRC
(A trauma registrar from one of the existing verified trauma centers)

There was a motion made by Richard Bartlett, seconded by Charlotte O'Neal, to accept the initial committee structure as outlined above. The motion was approved unanimously on a voice vote.

Committee Charges/Goals

There was discussion about the charges for the committees.

Education:

- Consider all levels of training, including physicians, nurses, and pre-hospital personnel.
 - Examples: RTTDC (Rural Trauma Team Development Course); for hospitals; ATLS (Advanced Trauma Life Support) for MD; TNCC (Trauma Nursing Core Course) for nurses; PHTLS (Prehospital Trauma Life Support) for KY EMS.
- Demographics on the population and the need.
- Having information on the courses available, cost, numbers of people trained and so forth in one location would be helpful.
- Should identify the target audiences and set goals for training.
 - Would like to see training targets for each year; up to five years.
- Should assume any course would need to be self-sufficient, unless grant funded.
 - Examples: Office of Rural Health funding for RTTDC; ENA has funding for TNCC and ENPC (Emergency Nursing Pediatric Course); EMSC has funding for PALS (Pediatric Advanced Life Support) and PEPP (Pediatric Education for Prehospital Professionals) – especially in pre-hospital settings; Teresa Baker has some funding for ABLS (Advanced Burn Life Support) courses.
 - Lisa Fryman indicated that they have about \$18,000 available for additional RTTDC programs from an Office of Rural Health grant.

Protocols

- Transfer agreements
- Ground and air transport protocols for patients from scenes and inter-facility transport
- Treatment protocols, both scene and inter-facility treatment protocols
- Standardizing triage and tagging process
- Review and approve the standardized EMS protocols that are published and available for download on the KBEMS website
- Recommended guidelines for trauma center evaluation process so help speed the decision on patients needing potential transfer (target to make the decision in no more than 15 minutes).

There was an acknowledgement that the use of standardized protocols can be encouraged through the RTTDC and other courses sponsored by the KyTAC.

Data

- Standard system for gathering data and passing it to the trauma registry
- Guidelines to make sure that systems can all work together
- Easy to use/understand standard reports for the KyTAC, on a quarterly basis, to show the activity and progress of the system.
- Simple review and presentation of key data
 - Develop “talking points” to help the committee discuss the trauma system and its development
- Potential recommendations for new /developing trauma centers on the parameters and functionality of trauma registry packages, what to look for when selecting trauma registry software, and what is currently in use in the state.
- Review data from non-verified hospitals/centers to see what is happening with injured patients not going to a trauma center, and potentially going out of state for care.
- Review of KHA's Emergency Department data.
- Develop a set of recommendations on the needs of the trauma registry to gather and analyze data.

Verification

- Outline the criteria for Level-IV verification and the process that will be used
- Organize the proposed half-day orientation session on verification for hospitals that want to learn about it.
 - Options would be to do it in Louisville, Lexington, or perhaps by teleconference.
- Make a recommendation on the process to be used for Level-I, II, and III
 - (assumption to date is that this would be the American College of Surgeon's Committee on Trauma standards).
- Look at potential sources for funding assistance to hospitals going through consultation and verification.
- Look at the question of where trauma centers are needed, and perhaps where they aren't needed, and provide guidance/assistance on this subject.

There was general discussion about having duplicate trauma centers in areas, and the need to avoid this wherever possible. There was acknowledgement that the KyTAC can't control or limit a hospital who wants to get verified. The economics of having duplicate trauma centers in the same community would likely be a limiting factor.

Committee Meeting Schedule

The committee agreed that they like the teleconference arrangement, and the sites used were good. There was consensus agreement that the 3rd Tuesday at 3 PM is a good time to hold the meetings. The next three meeting dates are:

- ✓ November 18, 2008
- ✓ December 16, 2008
- ✓ January 20, 2009

Danny Robinson is working on an additional site for Pikeville Medical Center, and will look for a closer site near Taylor Regional Hospital. Some of the sites not used will be dropped.

It was recommended that the committees have a meeting between now and the next KyTAC meeting. There was discussion about conference calls verses teleconferences, and who would cover the cost of a conference call. There was also discussion that to meet the intention of the Open Meetings law even committee meetings where action will be taken should be done at a live location OR on a teleconference. KY Public Health has the network in place, so the cheapest option is to use the teleconference system.

Charlie O'Neal recommended based on the KBEMS experience there needs to be at least one public viewing location. Dr. Hacker volunteered that the facilities at Kentucky Public Health in Frankfort can be the location for public viewing and they will handle the official public notices. The committee chairs should note that the point of contact for scheduling future teleconferences is Danny Robinson, and his email address is: Danny.Robinson@ky.gov

There was no further business, and the meeting was adjourned at approximately 12:30 PM.

Respectfully submitted,



Richard Bartlett
Emergency Preparedness/Trauma Coordinator
KY Hospital Association

Participant	Participant Work Location	Proposed Site for Videoconference	Proposed Site City	Proposed Site Address	On Site Host/Contact	Site Phone
William E Barnes MD	Salem	Purchase District Health Department	Paducah	916 Kentucky Ave	Charlie Ross	270-444-9625
Andrew Bernard MD	Lexington	Lex/Fayette County Health Department	Lexington	333 Waller Ave.	April Thomas	859-252-2371
Linda Gayheart	Hindman	Kentucky River District Health Department	Hazard	441 Gorman Hollow Road	Marsha' Napier	606-439-2361
Dr. Hacker	Frankfort	DPH Conference Suite B (Old CHR Auditorium)	Frankfort	275 East Main Street	Danny Robinson	502-564-4990
Charles M. O'Neal	Versailles	Woodford County Health Department	Versailles	229 North Main Street	Sarah Cunliffe	859-873-4541
Russell Travis MD	Lexington	Lex/Fayette County Health Department	Lexington	333 Waller Ave.	April Thomas	859-252-2371
Richard Bartlett	Louisville	DPH Conference Suite B (Old CHR Auditorium)	Shelbyville	1020 Henry Clay Street	Jim Minton	502-633-1243
Terence Farrell	Pikeville	Pikeville Medical Center	Pikeville	911 Bypass Road	Ollie in Info Services	606-218-3944
Chuck Geveden	Frankfort	DPH Conference Suite B (Old CHR Auditorium)	Frankfort	275 East Main Street	Danny Robinson	502-564-4990
Sharon Mercer, RN	Louisville	UofL Hagan Library, ACB, 2nd Flr, Dept Surg.	Louisville	550 S. Jackson St.	Tim Biickle	502-562-5775
Charlotte O'Neil RN	Frankfort	DPH Conference Suite B (Old CHR Auditorium)	Frankfort	275 East Main Street	Danny Robinson	502-564-4990
Carol Wright RN	Campbellsville	Lincoln Trail District Health Department	Elizabethtown	108 New Glendale Road	Mike Harmon	270-769-1601
Glen Franklin, MD	Louisville	UofL Hagan Library, ACB, 2 nd Flr, Dept Surg.	Louisville	550 S. Jackson St	Tim Biickle	502-562-5775
Mary Fallat MD	Louisville	UofL Hagan Library, ACB, 2 nd Flr, Dept Surg.	Louisville	550 S. Jackson St	Tim Biickle	502-562-5775
Lisa Fryman, RN	Lexington	Lex/Fayette County Health Department	Lexington	333 Waller Ave.	April Thomas	859-252-2371
Earl Motzer PhD	Harrodsburg	Mercer County Health Department	Harrodsburg	900 North College St	Stacy Blacketer	859-734-2229
Christopher Pund, MD	Lexington	Lex/Fayette County Health Department	Lexington	333 Waller Ave.	April Thomas	859-252-2371

Public viewing site:

KY Cabinet for Health and Family Services
Department for Public Health Conference Center
Health Services Building, Floor 1R (Center)
275 E. Main Street
Frankfort, KY