

SUBJECT: ORDERS FOR OUTPATIENT TESTS AND PROCEDURES FOR PRACTITIONERS NOT ON MEDICAL STAFF

APPLICABILITY: Providence Healthcare Network

APPROVALS: _____

POLICY:

There are times when a practitioner that is not on our Medical Staff may have a need to order a test/procedure on a patient. Efforts will always be made to minimize inconvenience and untoward medical outcomes for patients, but verification of licensure by practitioners not on the Providence Medical Staff is required.

For the purpose of this policy, practitioner is defined as:

Licensed Independent Physicians, Oral Surgeons, Dentists, Podiatrists, Chiropractors, Nurse Practitioners, and Physician Assistants.

Test: A diagnostic service provided by a staff member that does not require the use of drugs or medication and that may not require the presence of intervention by a physician.

Procedures: A diagnostic or therapeutic service which utilizes medication or drugs that are administered as a part of the procedure under the direction of a physician on our Medical Staff.

Note: Services such as transfusion or medication administration that do not routinely require the procedural involvement of a physician on our Medical Staff may not be ordered by a practitioner who is not on our Medical Staff.

Imaging tests requiring the use of contrast (IVP, CT, etc.) or other medications may be ordered as they will be under the oversight of a physician on the Medical Staff.

Practitioners not on our Medical Staff must provide appropriate indications/diagnosis/reason for more complex or invasive procedures such as central line placement, epidural steroid injection, etc.

Practitioner to practitioner discussion is always encouraged.

Verification of Licensure; Scope of Practice:

Only practitioners licensed in Texas may order tests/procedures.

If not on the Providence Medical Staff, verification of licensure in Texas and scope of practice must be performed by the Medical Staff Office (phone number 254-751-4756) before test/procedures are ordered.

Once a Practitioner has had three (3) requests in one year, the licensure and expiration date will be documented by the Medical Staff Office and the Practitioner will be placed on the non-staff provider list which can be found on Focus.

Verification of licensure can only occur during business hours 8a – 5p, Monday – Friday.

Patients who arrive for tests/procedures ordered by a Practitioner who has not undergone licensure verification by the Medical Staff Office will be evaluated by the Nursing Supervisor. At this time, the Nursing Supervisor, in conjunction with the ordering physician, will determine if the tests/procedures can be delayed until licensure can be verified. If it is determined that the test/procedure requested cannot be delayed, or the Nursing Supervisor is unable to verify with the ordering physician, then the patient will be requested to go to the Emergency Department for evaluation and determination if test/procedure is required for patient safety prior to all verifications being completed. If test/procedure is required for patient safety, the Emergency Department physician shall then order the test/procedure.

If an emergency is experienced by the patient while undergoing the test/procedure, then the patient will be transported to the ED unless immediate care is necessitated by RRT/Code Blue/Code Pink.

Reference: CMS CoP 482.54

EFFECTIVE DATE: January 2013

REVIEW DATES:

REVISION DATES: