



## Environmental Rounds Worksheet for Infection Control

<b>AREA INSPECTED:</b>	<b>DATE:</b>	<b>INSPECTOR:</b>
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Use separate sheet for each department or patient care unit. Check as follows:  
**C = Compliant; NC = Not compliant; CAC = Corrective action completed; FU = Follow-up required; NA = Not applicable**

Criteria	C	NC	Finding or Comment	CAC	FU	NA
<b>Patient Exam/Treatment Rooms:</b>						
Floors and walls clean						
Cubicle curtains clean and free of tears, etc.						
Furniture clean and in good condition						
Sink clean						
Soap & Paper Towel Dispensers are stocked and working						
Alcohol Handsanitizers are available						
Gloves, PPE available as per policy						
No supplies stored under sinks						
No food or drink in Patient Care Areas						
Blood spill kits available						
Vent grills clean						
High-level dusting performed						
<b>Hallways:</b>						
Floors and walls clean						
Free of obstruction and equipment						
<b>Waiting and Reception Areas:</b>						
Carpeting clean						
Furniture clean and in good condition						
Empty cups and food items placed in trash						
Food only in designated areas						
<b>Elevators:</b>						
Floors and walls clean						
Designated elevators used appropriately						

Criteria	C	NC	Finding or Comment	CAC	FU	NA
<b>Equipment and Non-Critical Items:</b>						
Equipment in patient use clean						
Equipment stored is clean						
Equipment handled as per policy						
<b>Utility and Storage Rooms:</b>						
Adequate separation of clean and soiled						
Floors and walls clean						
No supplies stored on the floor						
Supplies stored 6" from floor. Bottom shelf is solid.						
Supplies stored 18" from ceiling						
No supplies stored under sinks						
No supplies stored in bathrooms, soiled utility rooms						
Are any outer warehouse or shipping boxes present?						
Patient supplies within expiration dates						
Sterilized instruments and trays unopened, free of dust, tears						
<b>Soiled Utility Rooms:</b>						
Floors and walls clean						
Free of patient supplies and sterilized trays						
Soiled linen is bagged and appropriately placed for transport						
<b>Waste Management:</b>						
Waste containers clean, operational, and in good condition						
Waste containers covered and labeled as required						
Red bag available in each regulated medical waste container						
Regulated medical waste discarded appropriately						
Items in regulated medical waste containers are appropriate						
Sharps containers available and secured appropriately						
Sharps containers not overfilled						
No capped syringes in containers						
<b>Refrigerators / Freezers:</b>						
Daily Checklist completed for temperatures						
Separate refrigerator designed for medications, specimens, food/drink						
Correct temp observed: Medications, 36-46° F. Connected to Red Plug.						
Correct temp observed: Frozen Medications/Vaccines, ≤ 3- 5° F						
Correct temp observed: Specimens, 36-46° F						

Criteria	C	NC	Finding or Comment	CAC	FU	NA
<b>Medications:</b>						
No outdated IV solutions or medications						
Open vials dated and timed as per policy						
Vaccines stored appropriately						
Are medications disposed of IAQ Pharmaceutical Disposal regulations?						
Safe Injection Practices being followed as per Policy						
<b>Miscellaneous:</b>						
Specimens being bagged, handled, labeled as per policy						
Safety devices available						
<b>Disinfection/Sterilization:</b>						
Appropriate solutions available for soaking						
Appropriate containers available						
Workflow proceeds from soiled to clean						
Instruments/devices being processed according to manufacturer's guidelines						
Written procedures available for each device reprocessed						
Sterilizers clean and functioning properly						
Sterilizer preventive maintenance available						
Chemical/Biological monitors used as per policy						
Sterilization records/documentation complete						
Staff Competency-based Education/Training Program documented						

<b>CONCLUSIONS / RECOMMENDATIONS:</b>
<b>ACTIONS:</b>
<b>FOLLOW-UP:</b>
<b>REPORT SENT TO:</b>

Source: APIC Toolkit Series. *Assessing and Developing an Infection Control Program in the Acute Care Setting*. Washington, DC: Association for Professionals in Infection Control and Epidemiology, 2000  
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